Answer all the following Questions

Question (1)   [10]

a- What is the meaning of technical report writing?   [5]

b- "The writing should be clear", describe this rule.   [5]

Question (2)   [10]

a- "The reader is the most important person", why is this rule repeated? Give an example to show the importance of this rule.   [5]

b- Write a laboratory technical report its title (Ohm's Law).   [5]

Question (3)   [10]

a- Write a technical report in any subject you choose.

Question (4)   [10]

a- Compare between abstract and summary.   [5]

b- Describe the important steps when you format the technical report.   [5]

Question (5)   [10]

Rewrite the following paragraph after apply the language rules

a- "The QMS magi color2 printer is equipped with two interfaces, one is known as the parallel interface, the other is known as the Ethernet interface. Whatever interface connection is needed, you will find that MS windows 98 has already been preinstalled and your software applications are based on this platform." [5]

b- "Physical inventory recordes can be accurtely kept for exchanging transactions by reduction of the inventory from the receving report and requiring customer services to preparing a production report on repaired items going back into the inventory as a replacement for items that have been sent to the customer in exchange". [5]

This table is enough for reading.

Question no.	1-a	5-a, 3-a	3-a	2-b,3-a	5-b	3-a	1-b, 2-a
ILO'S	a6-1	a10-1,c12-1	b9-1, c16-1	b11-1	b13-1	c12-1, d8-1	d1-1